

## Part 3: Renewal Request – Component Review

(Part 3 must be completed and validated by a component / office (or equivalent) HR representative.)

### A. Attorney Information

1	Attorney's Name		
2	Component / Office (for AUSAs, include district)		
3	Attorney's grade (including step) (if applicable)	GS _____ Step _____ or N/A _____	
4	Attorney's annual gross salary as of May 1, 2005(include any promotions effective by that date) ( <i>use 2005 base pay – do not include locality pay</i> )	\$	
5	Has the attorney been the subject of any performance or disciplinary actions in the past 12 months? (If yes, then specify. Attach information as needed).		

### B. Attorney's Position Information

1	What is the attorney's current position?		
2	Has the attorney changed positions within the Department since August 1, 2004, or is the attorney expected to change position before May 1, 2006?	YES	
		NO	
3	If the answer in B 2 is "yes," indicate whether the move is voluntary or involuntary?	Voluntary	
		Involuntary	
4	Is the Renewal Request Complete? For a checklist, visit the ASLRP link at <a href="http://www.usdoj.gov/oarm">www.usdoj.gov/oarm</a>	YES	
		NO – Return to requester for corrective action.	
5	Name of Component HR Representative		
6	Signature of Component HR Representative		
7	Work Phone		E-Mail

If complete, please forward to the component Executive Officer (or equivalent) (or delegate) for further processing.